

Rod East Memorial Fellowship 2018

Applications are now being sought from people involved in the administration or operation of Public Libraries in South Australia for this prestigious award.

The Fellowship

The Rod East Memorial Fellowship is awarded on a biennial basis, in recognition of the very significant contribution made by Rod East to the Librarianship Profession. Rod was Chief Librarian at the City of Noarlunga from 1981 to 1986. Under his leadership, Noarlunga Library became the first joint-use library in South Australia.

SA Public Library Network staff may apply for the Rod East Memorial Fellowship to assist in funding a study tour or research activity/program that focuses on subject matter that is of present and future relevance to the development and improvement of public library services in South Australia.

Examples include:

- Attendance at a high level national or international industry conference (to research and present a paper);
- Undertake a program of research (in Australia or overseas);
- Embark on an investigative study tour (in Australia or overseas).

Favourable consideration will be given to projects aligning with *Tomorrow's Libraries*. In addition to being of benefit to the SA Public Library Network, it is expected that the research project will provide an opportunity for individual self-development and deliver benefits to the recipient's library service and present position.

The value

The Fellowship will provide for a grant of up to \$7,000 to cover travel and living expenses and/or other contingencies associated with a study or research program.

Administration

The Fellowship is administered by a Board of Trustees representing:

- ✓ Libraries Board of South Australia, Lynn Spurling
- ✓ Public Libraries of South Australia, Ben Footner
- ✓ Australian Services Union, Laurie McCann.

Selection of the Fellow will be at the sole discretion of the Board of Trustees or their nominees.

The successful applicant will be required to prepare a report for the Board of Trustees and will be required to present research findings to professional associations and colleagues with the view of developing a strategy, program or service for their library service.

Presentations and papers will be required to:

- ✓ The Rod East Fellowship Trustees
- ✓ PLSA Executive
- ✓ PLSA Network Meeting November 2019
- ✓ One Place – In the Limelight article
- ✓ Present at special interest committees where appropriate

Applicants should be aware of the Terms and Conditions of the Rod East Memorial Fellowship Award.

Application must include

1. Cover sheet
2. Abstract (250 words)
3. Biographical information (150 words)
4. Resume describing work history
5. Description of project
6. Relevance to the SA Public Library Network
7. Benefits to the employer, library service, community and yourself
8. Costs
9. Names and contact details of two referees

Applications are now being sought and are due by 5.00pm Friday 28th September 2018

The successful recipient of the Rod East Memorial Fellowship will be announced at the Biennial Public Library Awards function on Monday 26th November 2018.

Applications should be addressed to:

The Board of Trustees
Rod East Memorial Fellowship
C/- Belinda Sommer
Public Library Services
GPO BOX 1971
ADELAIDE SA 5001

Enquiries to Veronica Mathews

Telephone: 8348 2349
Mobile: 0411 658 432
Email: veronica.mathews@sa.gov.au

Terms and Conditions of Award

The award of a Rod East Fellowship is made subject to the applicant's agreement to be bound by the following conditions. The Rod East Fellowship will not commence until the Fellowship receives an executed copy of these conditions from the applicant.

1. Timing

Unless otherwise agreed to by the Trustees the recipient's project must commence between 1 December in the year of the award and end October in the subsequent year; if it is not commenced within this time the applicant may, at the absolute discretion of the Fellowship, forfeit the Fellowship.

2. Change in Circumstances

The Trustees must be notified if the applicant changes employment or vocation after being awarded the Fellowship. The Trustees reserve the right to cancel or terminate a Fellowship if the applicant changes employment or vocation and in the opinion of the Trust the purpose for which the Fellowship was awarded may, by reason of such change, not be substantially fulfilled, or if for any reason the applicant's Proposed Program is not approved by the Trust.

3. Health

The granting of a Fellowship is subject to an assurance that the successful applicant does not suffer from any ailment or disability that might interfere with the completion of the approved Fellowship program. As such, the Fellowship is subject to the condition that the Fellowship may require the applicant to furnish a health report after examination by a medical practitioner, or practitioners, approved by the Fellowship. If the Fellowship is not satisfied with the health of the applicant, as evidenced by the health report, the Fellowship may terminate or decline to provide the Fellowship.

4. Use of Time/Paid Work currently in

The applicant must devote the whole of the time covered by the Fellowship to the requirements of the Fellowship.

5. Illness

Illness that reduces the effective tenure of a Fellowship does not automatically entitle the applicant to an extension of the original period of the Fellowship, but the Fellowship may, on application, grant such extension if it thinks fit.

6. Refunds

Any funds paid or issued to the applicant in respect of a part of the Fellowship that is not completed, must be repaid to the Fellowship within 30 days of a request from the Trust.

7. Publications

The intellectual property and copyright of all reports and material submitted to the Trust vests in the Fellowship.

8. Publicity and ongoing support

The applicant agrees to actively promote the knowledge of the aims and ideals of the Trust and to be as supportive as possible of the Fellowship before, during and after completion of the Fellowship.

9. Fellowship Report

9.1 The applicant must, within ten weeks of the date of completion of the Fellowship (being the date the applicant returns to Australia where travel is involved), submit to the Trust a Fellowship Report (one hard copy and one electronic copy) detailing the study, activities, and research undertaken during the Fellowship.

9.2 The applicant warrants that his/her Fellowship Report will be original and will not infringe the copyright of any person, or contain anything which is, or the incorporation of which into the Fellowship Report will be actionable for defamation, interference with privacy, breach of confidence, contempt of court, passing-off or contravention of any other private right or of any law.

10. Indemnity

10.1 The applicant indemnifies the Fellowship against all loss, liability and expense arising out of or in connection with all activities of the applicant in the course of the Fellowship. To the fullest extent allowed by law, the applicant releases the Trust from any claim it may have against the Fellowship (including any claim for negligence).

10.2 The applicant indemnifies the Trust against loss, liability and expense arising out of any intellectual property infringement or defamation proceedings brought against the Trust to the extent such proceedings arise out of the publication of any report submitted to the Trust by the applicant.

Should the Fellowship involve travel the following will apply and:

1. Final Itinerary

It is the responsibility of the applicant to prepare a final Itinerary. The final Itinerary must be submitted to the Trust for approval at least eight weeks before the applicant's proposed departure date. The final Itinerary must include travel and study details of the Fellowship program. The Trust reserves the right to withhold approval of the Final Itinerary for reasons of security, personal safety, health or if it considers the itinerary does not reflect the Approved Program.

2. Personal Travel

The final Itinerary may include personal travel to destinations other than those contained in the Approved Program, however, personal travel does not constitute part of the Fellowship and approval by the Fellowship of the final Itinerary does not denote approval of such travel and the Fellowship's approval is not to be implied. Personal travel must be negotiated with the employer if additional leave time is required and is not the responsibility of the Fellowship.

3. Expenses

The applicant acknowledges that the Fellowship is not an award of a specific sum of money, but is payment by the Fellowship of travel expenses and allowances approved by the Fellowship. The Trust accepts no responsibility for any other travel or expenses incurred by the applicant.

4. Passports etc.

The applicant will be responsible for obtaining all necessary passports, visas and other travel documentation.

5. Insurance

The Fellowship will fund medical and travel insurance for the applicant. The Trust must hold a copy of the applicant's application for insurance and the policy number issued to the applicant by the insurer, before approval will be given for that Fellow to embark on their Fellowship. Applicants should review the medical and travel insurance and arrange any additional cover relevant to their personal circumstances. Additional medical and travel insurance is the responsibility of the applicant.

6. Security and Personal Safety

The awarding of a Fellowship and the approval by the Fellowship of an applicant's Proposed Program does not constitute a representation or warranty by the Trust in relation to the security or personal safety of the applicant. The applicant is responsible for his or her own security and personal safety during the Fellowship and must take all appropriate steps and make all necessary enquiries to ensure their own security and personal safety during the Fellowship. The Trust is not responsible for any act of terrorism, war, warlike activities or any act of a military power.

7. Return to Australia

The applicant undertakes to return to Australia at the end of the Fellowship and apply the knowledge gained. If an exemption to this requirement is granted, the Fellowship will maintain its liability to meet the cost of the applicant's return airfare to Australia for a maximum period of one year from the original date of purchase.

8. Meaning of Trust

In this document, "Trust" means The Rod East Memorial Fellowship, the Board of The Rod East Memorial Fellowship, and the officers and employees of The Rod East Memorial Trust.



Lynn Spurling
Trustee



Laurie McCann
Trustee



Ben Footner
Trustee

ACCEPTANCE

I accept the Rod East Memorial Fellowship offered to me by the Trust on the terms contained in this document. I acknowledge that I have devised the Proposed Program personally and that I have not relied on the expertise of the Trust in any way. I accept full responsibility for the Proposed Program and all activities in carrying out the Proposed Program.

.....
(Signature of Witness)

.....
(Signature of Applicant)

.....
(NAME IN CAPITALS)

.....
(NAME IN

CAPITALS) Date

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