



Agenda

Public Libraries SA

2019 Annual General Meeting

The Hetzel Theatre, State Library of SA – Corner of North Terrace and Kintore Avenue, Adelaide
9:30am on Monday, 25 November 2019

1. Welcome and Apologies
2. Confirmation of Minutes
 - 2.1. Meeting held 26 November 2018
3. Business Arising from Minutes
4. Constitution
5. Reports from Office Bearers, Committees, and Working Parties
 - 5.1. President's Report
 - 5.2. Treasurer's Report and Financial Statements for 2018/19
 - 5.2.1. Appointment of Auditor
 - 5.2.2. Budget for Financial Year 2019/20
 - 5.2.3. Membership Fees
 - 5.3. JULA
 - 5.4. SALCYS
 - 5.5. Marketing & Promotions
 - 5.6. Community Languages
 - 5.7. Conference
6. Election of Office Bearers
7. Other Business
8. In Memoriam
9. Next Meeting
10. Close



Minutes

Public Libraries SA 2018 Annual General Meeting

Held at Next Generation, War Memorial Drive, North Adelaide
2:00pm on Monday, 26 November 2018

1. Welcome and Apologies

In Attendance

Aaron McBride	Kathyrn Prenzler
Albert Bergoc	Ken Lewig
Ben Footner	Kimberley Hargrave
Bev Low	Kristina Hebdon
Charles Crompton	Lauren Gobbett
Christine Kennedy	Laurie McCann
Claudine Spinner	Linda Heath
Damian Garcia	Lindy Burford
Danielle Garvey	Liz Byrne
David Brooks	Louise Mrdjen
David Kuchel	Lyall Mutton
David Lambert	Lynn Spurling
Dee O'Loughlin	Marie Broad
Dianna Bruce	Marie Trezise
Dionne Collins	Meegan Barrett
Elizabeth Beales	Meralyn Stevens
Emily Wilson	Michael Crawford
Geoff Stremple	Michael Hanify
Georgina Davison	Michael Merlino
Glenn Dey	Natalie Cooper
Heather Filmer	Ola Wleklinski
Heather Lymburn	Pam Menadue
Jacqui Stretton	Pam Welford
Jaidyn Edwards	Paul Crawford
James Bruce	Pauline Stephens
Janice Curtis	Pavani Paramasivam
Janice Nitschke	Sandra Skinner
Jayne Webster	Sascha Hutchinson
Jennifer Dew	Simon Gillespie
Jill Whittaker	Simon Murphy
Jo Bayly	Sue Berry
Jo Cooper	Susan Benton
Jo Rivers	Susan Booth
Joanne Kaeding	Tania Paull
John Timoney	Tim Law
Julie Morgon	Ursula Hickey
Julie Weller	Veronica Mathews
Kath Button	Vini Ciccarello
Katherine Russell	



Apologies

Tamara Williams	Campbelltown
Vicki Hutchinson	Victor Harbor
Helen Kwaka	Tea Tree Gully
Paula Coventry	Naracoorte
Peter Ison	Berri Barmera
Hanlie Erasmus	Unley
Tracy Glover	Holdfast Bay
Chiah Mayne	Gawler
Anne Rundle	Adelaide
Pepper Mickan	Light
Anne Sawtell	Adelaide Plains
Lynda Fraser	Playford
Jamie Ritchie	Playford
Harriet Winchester	Prospect
Karen Linsner	Adelaide Hills
Pat Hasting	CYP
Marianne Wallis	Pinnaroo
Anne-Maree Taranto	Leigh Creek
Miriam Williams	Penola
Dzintra Richards	Moonta
Judy Griffiths	Coober Pedy
Rick Cook	Minlaton
Candy Johnson	Minlaton
Shirley Thompson	Yorke town
Marie Broad	Jamestown
Kristin Zacker	Loch
Kathryn Heddle	Karcultaby

2. Confirmation of Minutes

2.1. Meeting held 20 November 2017

Moved: Louise Mrdjen (Port Lincoln)

Seconded: Linda Heath (Wudinna)

That the minutes of the Annual General Meeting held on 20 November 2017 are accepted as a true and correct record.

CARRIED

3. Business Arising from Minutes

Nil



4. Constitution

Nil

5. Reports from Office Bearers, Committees, and Working Parties

5.1. President's Report

As we come to the final stages of 2018 Public Libraries SA has experienced yet another busy and successful year.

Major projects across the network continue to be initiated, undertaken and completed to benefit all communities in the South Australian Public Library Network.

The advent of both State and Local Elections this year has caused immediate and future concerns regarding the future landscape for public libraries. Following the State Election results we were relieved to be advised that the funding for Public Libraries is in line with the current Memorandum of Agreement. The 2018/19 budget will be retained along with providing a 2.5% CPI growth factor (a Treasury defined CPI growth factor is required as per the MOA). The MOA is valid until 2020 giving us some security for the next 2 years, however, Public Libraries SA will be using this time to work closely with the LGA to ensure that we have continued support for the future MOA. In response, Public Libraries SA initiated strategies to start the process in the lead up to negotiating the terms of our next MOA by hosting Sue McKerracher (ALIA) at a Network Meeting to promote advocacy and appropriate implementation strategies. We will be looking closely at what is happening in other states, specifically the NSW and Victorian Public Libraries advocacy campaigns, as this will assist with us launching a successful campaign with the LGA. This will be communicated to the network as it progresses.

The 'Tomorrows Libraries: future directions of the South Australian public library network' report has given influence with our partners and stakeholders to continue *to put community at the centre and play an essential and ongoing role in the fabric of our democratic society* since its adoption in 2013. The commitment to actioning the report by contributing partners Public Library Services, The Libraries Board, LGA and Public Libraries SA has already seen advances for the network with 49% of the identified actions completed and a further 33% in progress or partially actioned. Ongoing evaluation and review of the goals so that libraries can continue to meet community and individual needs as society changes is imperative and the required review was initiated and is near completion under the direction of consultant Kristine Peters. Network involvement through workshops not only assessed our progress to date but



allows us to identify and contribute to future plans and directions for the network.

So what have we achieved in 2018?

Network meetings have been held – Feb 19th at the Hetzel Theatre, August 6th at the Cove Civic Centre and now today as a special event to recognise and award innovation in libraries. Thanks to our many sponsors who have made these events possible. Eventbrite booking has ensured we are more adequately prepared every meeting and also offers the opportunity to gain feedback through surveys after the meetings. I can assure you all that this feedback is considered very valuable and ensure we as a Committee can continue to offer and deliver relevant and interesting content.

The Executive Committee also embarked on a regional tour at the end of September to meet members in their libraries and learn about the issues specific to them. We visited Tailem Bend, Mannum, Cambrai, Murray Bridge and Strathalbyn and behind me are photos from those visits.

We have been involved in national projects which include the Summer Reading Program and Reading Hour and I continue to work actively with APLA (Australian Public Libraries Association) to ensure our representation and contribution at the National level.

At this point I would like to thank the hard working, enthusiastic and dedicated Public Library SA Executive Committee Members who have represented the South Australian public library network this past year. Not only do they attend monthly meetings but also commit to supporting sub-committees and working groups as required. Network meetings have been planned and hosted and they have also made themselves as your communication channel to the main committee. Thank you to Ben Footner, Janice Nitschke, Albert Bergoc, Natalie Cooper, Claudine Spinner, Jo Kaeding, Jo Rivers, Damien Garcia, Tracy Glover and Meralyn Stevens.

Another major contributor to our success is our partnership with Public Library Services. Formerly Geoff, now Jo and the team - who should all receive Academy Awards for their 'acting' roles - continue to drive and administer for our network in our delivery of services, resources and programs and ensure we are the success we are the South Australian Public Library Network. South Australia is recognized and admired by many for what we have developed to meet the needs of our community. So, a big thank you to the PLS team for the continued support to each and every one of us.



Personally, I have had another fulfilling year as President of Public Libraries SA. My representation on the LMS User Group, Standing Committee and other committees and working groups in this capacity has ensured an overall understanding of the intricacies of our network and my additional responsibility as Deputy Chair of the Libraries Board only adds to that further.

South Australia has a vibrant and effective library network that is envied nationally and internationally thanks to the continued support and participation of each and every one of us.

After the AGM today, I trust we will have a new Committee driven to continue the positive momentum we are currently experiencing.

The first meeting for the newly elected Public Libraries SA Executive Committee is a planning session with PLS to identify and prioritise projects and directions for 2019. We may have challenging times ahead but the strength of our network and a common goal to continue to adapt and change to meet the needs of our communities will ensure our success.

Thank you for your support and I look forward to continuing to represent you in 2019.

Lynn Spurling
President, Public Libraries SA

Moved: Lynn Spurling
Seconded: Tim Law (Murray Bridge)

That the President's Report be noted.

CARRIED

5.2. Treasurer's Report and Financial Statements for 2017/18 (Janice Nitschke)

5.2.1. Appointment of Auditor

Moved: Janice Nitschke
Seconded: Julie Morgon (Onkaparinga)

That the current PLSA Auditor, Creative Accounting, be appointed as Auditor for the 2018/19 financial year.

CARRIED



5.2.2 Budget and the 2017/18 Profit & Loss and Balance Sheets

Moved: Janice Nitschke

Seconded: Jo Rivers (Charles Sturt)

That the budget and financial statements are adopted.

CARRIED

5.2.3 Membership Fees

Moved: Janice Nitschke

Seconded: Heather Lymburn (Clare)

That the Membership Fees for 2019/20 financial year remain the same.

CARRIED

5.3 JULA (Meralyn Stevens)

Thank you to Bev Low (Burra) who continues to lead the Joint Use Libraries Association (JULA) group. Bev particularly wanted me to acknowledge...

“PLSA's flexibility in allowing JULA to run concurrent sessions on their days. It has meant less extra 'Sunday stuff' and meant we have had pretty good numbers attending.”

Bev has been ably supported by Jane Dicker (Kingston) and Lynn Sommerton (Pinnaroo). Sue Muster (Karoonda) and Bev have been the voice of School Community Libraries (SCL) on the JULC.

JULA has provided professional development opportunities for members to extend their skills in Digital technologies: using social media, 360 cameras, e-newsletters. The JULA members are spread across the state and the opportunity to network is valued. We don't have anyone else in our communities who do similar work.

JULA appreciates the support given by PLS during the accreditation process towards recognition as e-smart Libraries, Lyall Mutton and his team for IT updates and providing support and encouragement for staff to undertake ALIA training courses.

Challenges faced by the School Community Libraries during 2019 will be further developing their local governance structure and heeding the ongoing call from PLS to cull our collections and build our memberships.

Moved: Meralyn Stevens

Seconded: Bev Low (Burra)

That the JULA report be noted.

CARRIED



5.4 SALCYS (Jo Kaeding)

- Met quarterly at different locations: PLS, Tea Tree Gully, Burnside and the new Parks Library.
- Always very well attended and valued by attendees, approx. 30 people each time – broad cross section of libraries
- Each meeting included a presentation of interest to the group, sharing of information and a library tour.

Achievements:

- Rewrote the SALCYS Strategic Plan in consultation with Christine Peters. The Strategic Plan has four areas of focus:



The group worked on translating these in to practise each meeting.

These include:

- Inspiring and educating through a State-wide event - **SA Public Library Network Stall at Pregnancy, Babies & Children's Expo – April 2019–**
- Set up and using the Oneplace Share Point SALCYS Working Groups as primary point of communication
- Developed an active database of program performers and presenters that have been contracted in public libraries
- Presentations by:
 - **Sue Van Der Veer** from PAE in her role with the Digital team including:
 - Digital programs for children and youth
 - Library garden



- **Education Team from State Library of SA focus on** Linking library programs to collections.

Moved: Jo Kaeding

Seconded: Julia Orłowski (Charles Sturt)

That the SALCYS report be noted.

CARRIED

5.5 Marketing & Promotions (Albert Bergoc)

The Marketing and Promotions Group (MPG) had a very successful year in 2018. I would like to acknowledge the public library staff that supported and contributed to this success, especially the Chair of the group, Julie Bailey.

Some highlights of the year include:

New name

Marketing and Promotions Group – changed from Marketing and Promotions Committee

New TOR

An updated Terms of Reference that adopts recent changes and sets the future direction and role of the group has been completed and has been endorsed by PLSA Exec.

Updated onePlace presence

With support from PLS staff we have updated the **Marketing and Promotions Group** presence on onePlace including:

- Updating the **Team contacts** tab
- Introducing a **Discussion board**
- Updated the **Calendar** entries
- Introduced a repository for documents in **Document Resources**

We have also promoted the new changes and encouraged public library staff to join the group and/or contribute to this area

Photographic competition

Commencing in Library and Information Week + using their promotional badging [Find Yourself in a Library](#), the MPG provided the resources for all SA public libraries to promote this competition to their customers.

We received 178 fantastic photo entries.

There were 6 winners (in 3 categories) each receiving a \$100 Booktopia voucher.

We own the photos submitted in the competition and these are available as promotional images to library staff.



Training

Working with PLS we have been able to offer professional training in Social Media marketing and promotion, **Content Wizard Workshop by Ryan Jones**, to be delivered free to interested public library staff on 27 November 2018.

Finally the group worked with PLS staff in the development of marketing materials for the new **Libraries SA one card** app.

In early 2019 we will be meeting with PLS Marketing and Promotional staff to jointly plan our activities for the year ahead.

Moved: Albert Bergoc

Seconded: Louise Mrdjen (Pt Lincoln)

That the Marketing and Promotions report be noted.

CARRIED

5.6 Community Languages (Jo Rivers)

- Last year we changed up the CL, by formally dissolving the Steering Group and the Working Party to become the Community Languages Group. A new Terms of Reference was written and accepted by the group. All libraries are invited to join and contribute to the group, particularly those who have holds of foreign language material.
- Not only are we working on the split of the CL levy we are working together strategically to engage with Community groups who utilise our SAPLN CL collection.
- Currently looking at engaging directly with 16 language groups, to facilitate meeting in THEIR space, to develop meaningful relationships.
- We will be asking the same questions so we can build a clearer picture around what these groups want from us, whether it is material to read and watch, and also find the gaps, so we can work to fill those gaps and become more strategic in our approach in the collections and other services.

Moved: Jo Rivers

Seconded: Tim Law (Murray Bridge)

That the Community Languages report be noted.

CARRIED

5.7 Conference

Conference details for information only. Conference to be held on Monday 2 and Tuesday 3 September 2019 at the Adelaide Convention Centre. The Conference Committee comprises of Dee O'Loughlin (Coordinator), Janice Nitschke (Treasurer), Lynn Spurling (President), Harriet Winchester and Natalie Cooper.



6 Election of Office Bearers

No elections were required as the number of nominations received were the same as the positions vacant with Natalie Cooper withdrawing her nomination to allow for a new member to take office.

Three 2-year committee positions are vacant with Tracy Glover, Claudine Spinner and Natalie Cooper's terms all coming to completion.

The following three nominees were elected as Committee Members:

- Dionne Collins
- Jo Cooper
- Georgina Davison successfully appointed

7 Other Business

Nil

8 In Memoriam

A presentation celebrating the lives of network members on their passing in 2018:

- Gill Galloway (Onkaparinga)
- Janine Skujnieks (Mitcham)
- Shelley Walton (Salisbury)
- Gilma Parr (Playford)
- Leanne Marjanovic (Cooper Pedy)

9 Next Meeting

The next Annual General Meeting will be held on Monday 25 November 2019.

10 Close

The meeting closed at 2:45pm.