

# Minutes of the 2014 Annual General Meeting of Public Libraries SA

Held Monday 10 November 2014,  
State Library of SA - Hetzel Theatre



## 1. Welcome & Apologies

See attached attendance list at attachment 1

## 2. Confirmation of minutes of previous meeting held 25 November 2013

It was **moved** that the minutes of the Public Libraries SA AGM held on 25 November 2013 be accepted as read.

**Moved:** Heather Lyburn

**Seconded:** Anne Pascoe

**CARRIED**

## 3. Business arising from the previous meeting

Through distributed agenda

## 4. Office bearers, committee, working parties and group reports:

### 4.1 President's Report

The annual President's report (attachment 2) was tabled at the meeting by Lynn Spurling. It was **moved** that the President's report be accepted as read.

**Moved:** Hanlie Erasmus

**Seconded:** Louise Mrdjen

**CARRIED**

### 4.2 Treasurer's Report & Financial statements for 2013/14

It was **moved** that the 2013/14 PLSA Financial reports be accepted

**Moved:** Janice Nitschke

**Seconded:** Linda Heath

**CARRIED**

#### 4.2.1 Appointment of Auditor

It was **moved** that Ian McDonald from Creative Accounting be appointed as auditor

**Moved:** Janice Nitschke

**Seconded:** Rae Bromley

**CARRIED**

#### 4.2.2 Budget for Financial year 2014/15

It was **moved** that the PLSA Draft Budget for 2014/15 be accepted

**Moved:** Janice Nitschke

**Seconded:** Tania Paull

**CARRIED**

#### 4.2.3 Membership fees

It was **moved** that the 2015 PLSA membership fees be increased by the CPI increase

0 – 9,999      \$310

10,000 – 49,999      \$620

50,000+      \$930

**Moved:** Janice Nitschke

**Seconded:** Ben Footner

**CARRIED**

#### **Levies**

An explanation was given of the importance of levies and the appointment of a consultant who is familiar with Public Libraries to review these moving forward. The report should be ready in December 2014 to be presented at March 2015 quarterly.

#### **4.3 JULA**

The JULA report was tabled and it was **moved** that it be accepted.

**Moved:** Ashlynn Pointon

**Seconded:** Jo Davidson

**CARRIED**

#### **4.4 Marketing**

An outline was provided of the committee's initiatives and learning throughout the last year (attachment 3).

#### **4.5 Community Languages**

Action has begun on a network wide multi-cultural program. A workshop with Fiona Price is scheduled for 28<sup>th</sup> April 2015.

#### **4.6 SALCYS**

An outline was provided of the committee's initiatives and learning throughout the year (attachment 4).

#### **4.7 One Workforce**

Unfortunately the LGA R & D funding application was not successful. The committee will try again in 2015.

It was **moved** that the reports be accepted en bloc.

**Moved:** Meralyn Stevens

**Seconded:** Julie Norman

**CARRIED**

#### **5 Election of Office bearers**

No elections were required as the number of nominations received was less than positions vacant. As a result the following individuals were elected:

**Vice President** (2 years) - **VACANT**

**Secretary** (2 years) - **VACANT**

**Committee member** (2 years) – Tracy Glover (2015/16)

**Committee member** (2 years) – Ben Footner (2015/16)

**Committee member** (2 years) – Kathy Bloem (2015/16)

**Committee member** (2 years) – Pam Welford (2015/16)

Helen Kwaka & Dagmar Morello, who completed their terms as Secretary and Sponsorship Coordinator on the PLSA Executive Committee, were thanked and their contributions acknowledged.

It was **moved** that the nominees be appointed to the PLSA Executive Committee.

**Moved:** Peter Ison

**Seconded:** Ashlynn Pointon

#### **6 Any other business**

Daina Pocius from the City of Playford provided an outline of the Gift of Reading program.

#### **7 Next Meeting**

The next PLSA Annual General Meeting will be held in November 2015, at a date and location to be advised.

#### **8 Closure**

Meeting closed at 11.20am

**Present:**

Wendy	Abraham	Salisbury Library Service
Albert	Bergoc	City of Onkaparinga
Marie	Broad	Jamestown Community Library
Rae	Bromley	Bordertown Public Library
Ann	Buck	City of Marion Library Service
Vic	Byrne	Marion
Jo	Cooper	City of Prospect
Natalie	Cooper	City of Salisbury
Janice	Curtis	Port Adelaide Enfield Public Library Service
Kathrin	Davidson	City of Onkaparinga
Nicole	Dent	City of Unley
Jennifer	Dew	Campbelltown
Norma	Ellis	Leigh Creek SCL
Hanlie	Erasmus	City of Unley
Ben	Footner	Victor Harbor
Gill	Galloway	City of Onkaparinga Libraries
Shirley	Gill	Yorke town School Community Library
Tracy	Glover	Holdfast Bay Library Service
Michael	Hanify	Wavesound P/L
Linda	Heath	Wudinna School Community Library
Marg	Honan	Cleve School Community Library
Sascha	Hutchinson	Unley Libraries
Peter	Ison	Berri Barmera Council
Hanna	Jasinska	West Torrens
Chris	Kennedy	PLS
Suzanne	Kennedy	City of Norwood Payneham & St Peters
David	Lambert	Holdfast Bay Library Service
Wendy	Lawless	Tintinara Coonapyn Community Library
Sue	Lawrence	Adelaide City Libraries
Helen	Loller	Cummins School Community Library
Carol	Lydeamore	Streaky Bay Community School Library
Heather	Lymburn	Clare and Gilbert Valleys Council
Denise	Martin	Marion
Veronica	Mathews	Public Library Services
Chiah	Mayne	Unley Libraries
Aaron	McBride	City of Holdfast Bay
Therese	McGowan	Adelaide City Libraries
Janice	McInnis	Hawker School Community Library
Catherine	McIntyre	Whyalla Public Library
Bernice	McSwain	City of Salisbury
Pam	Menadue	Port Pirie Regional Library Service
Dagmar	Morello	City of Marion
Julie	Morgon	City of Onkaparinga
Louise	Mrdjen	City of Port Lincoln
Simon	Murphy	Alexandrina Council
Suzanne	Muster	Karoonda School Community Library
Bob	Muster	Lameroo
Janice	Nitschke	Wattle Range Council

Julie	Norman	Port Boroughton Community Library
Dee	O'Loughlin	Adelaide Hills
Ruth	Ornholt	PLSA
Fran	Oswald	Tumby Bay School Community Library
Benita	Parsons	City of Tea Tree Gully
Anne	Pascoe	West Torrens
Tania	Paull	Barossa Council
Leonie	Peterson	Ardrossan SCL
Daina	Pocius	City of Playford
Ashlynnne	Pointon	Yorke town SCL
Kathryn	Prenzler	City of Playford
Melissa	Robertson	City of Charles Sturt
Anne	Rundle	Adelaide City Libraries
Anne	Sawtell	District Council of Mallala
Sandra	Skinner	town of Walkerville
Alan	Smith	SLSA
Matt	Spearman	Burnside
Lynn	Spurling	Public Libraries SA
Meralyn	Stevens	Ceduna School Community Library
Bronwyn	Stratford	Port Adelaide Enfield
Angela	Sullivan	District Council of Grant
Lynne	Summerton	Pinnaroo S/C Library
Sharyn	Taylor	District Council of Grant
Jay	Teo	City of Salisbury
Shirley	Thompson	Yankalilla
Janine	Vickery	Keith Community Library
pam	welford	Port Adelaide Enfield Public Library Service
Tamara	Williams	Campbelltown
Ola	Wleklinski	City of Marion
Ling	Yin	City of Playford

### Apologies

Wendy	Crane	Bordertown Public Library
Tricia	Foster-Jones	Burnside
Kristina	Hebdon	Unley
Katherine	Heddle	Karcultaby
Candy	Johnson	Minlaton SCL
Helen	Kwaka	Tea Tree Gully
Pepper	Mickan	Light Regional Council
Dagmar	Morello	Marion



## PLSA Executive – President’s report

November 2014

PLSA – who are we and what do we do? Both very good questions and with a newly elected committee for 2014 it gave us an opportunity to reflect on this and to not only attempt to form a cohesive committee but ensure we were all on the same page to progress into 2014.

To address this the PLSA Action Plan, the Constitution, Working Party & Committee Reps and Roles and the Roles & relationships with our partners (PLS, Standing Committee and the Libraries Board) were updated and defined at a Planning Day giving us, as a Committee, a clear understanding of our committee responsibilities and a guide to follow.

Our Action Plan determined that we would focus on 4 main areas – Communication, Workforce Planning & Development, Marketing and Advocacy - and as a result we have had a very busy and successful year where we have achieved a great deal.

Many thanks to my hard-working committee members who find time to not only do their ‘day jobs’ so well but lead and assist with all the projects and events that PLSA has been responsible for this year. We have been an enthusiastic and cohesive group of like minded people striving to represent and progress the network as a whole.

One Workforce has been an exciting and challenging project and many thanks to Hanlie Erasmus and her working party for their endeavours. We look forward to seeing the project outcomes that so many of the network contributed to.

Levies has been a challenging topic and project. Thanks to Helen Kwaka and Janice Nitschke for their work on scoping the project and engaging the consultant to review the way our funding and materials will be dealt with in the future as the range and scope of our collections continues to develop and change, as does the demands from our communities.

The Crawford Awards function was a real celebration of our outstanding library services across the state. Congratulations to all the nominees, especially Playford with their winning concept of Give the Gift of Reading – which I am certain many more of us have embraced this year. Jo Kaeding from Adelaide Hills was the recipient of the Rod East Fellowship and we look forward to the outcomes of her study into Library Services for Children with Special Needs.

PLSA Executive Committee members also work with a number of other sub committees and their reports follow later in this meeting.

2014 sees the completion of the rollout of One Card, ahead of schedule, and offers our communities so much more as a network than we could ever offer as individual library services. This has not come without pressures to us all as we negotiate staffing, budgets and work practices to manage those huge quantities of black boxes that have taken over our lives.

Thanks go to the PLS Team – led so admirably by Geoff Stempel and Jo Freeman (when Geoff was seconded to the State Library) - for their support, vision and skills in ensuring that South Australian Public Libraries are at the forefront of library service delivery. We know it doesn’t stop here and that there are many more exciting projects on the horizon.

The SCL Review was finally released, along with an updated SCL Handbook, and work has progressed with 4 pilot projects.

The Futures Project – The Future of the South Australian Public Library Network – has been an exciting and challenging time as visioning workshops have provided the scope and information for our consultants and I thank everyone who has attended sessions or provided information.

Additionally the PLSA website is operational and has become an integral communication tool, we have financially assisted the very successful Eyre Peninsula Field Days library site (congratulations to the EP Library Staff on their efforts) and undertaken a tour of non-metropolitan libraries (Murray Bridge, Mt Barker and Adelaide Hills)

I'd like to take this opportunity to again acknowledge and congratulate one of our members for her achievement earlier this year. Congratulations to Janice Nitschke who was recognised with an AM (Member of the General Division of the Order Of Australia) in the Australia Day Awards for her significant service to librarianship in SA and her local community.

I have personally had a very busy year in this role but must admit that I have enjoyed the opportunities and professional development that this has provided. Regularly participating in the APLA (Australian Public Libraries Alliance) teleconferences with interstate colleagues, representing PLSA on the LMS User Group, the Futures Working Party and the Standing Committee, as well as my role on the Libraries Board, has been challenging on my time but incredibly fulfilling – although I think I can probably do the drive with my eyes closed!

Many thanks to everyone in the network who have supported the Executive with feedback, contributions and participation and I encourage you all to consider joining us, if not now, but sometime in the future to ensure the library network is well represented.

Lynn Spurling  
President  
Public Libraries SA

## Report for PLSA AGM - Monday 10 November 2014

*Events and Marketing*

- Late in 2013 the Marketing and Adult Events committees combined.
- Four meetings have been held since then with the next one scheduled for 25 November in the Barossa
- With the assistance of Kristine Peters of KPPM, goals and objectives, along with meeting structure guidelines and a communication plan, were set.
- Quarterly meetings are held at various venues around SA metropolitan and regional (where possible)
- Each meeting has a separate events / marketing section with the opportunity for the group to share ideas and celebrate successes
- Guest speakers were identified to ensure that each meeting had a personal & professional development element
- Information presented and discussed included....
  - RIAS – Royal institute of Australia exploring ideas about obtaining funding for science-based children’s programs and links that can be established with Public Libraries.
  - Re-membering campaign
  - 1LMS – engaging with users in diverse and interesting ways
  - Pop up library proposal developed
  - Promotion kit explored in collaboration with PLS
  - SA Caravan and Camping Show stall
  - Jon Bentick – PLS discussed Social Media Strategy and how libraries could use this
  - Janet Ashman discussed ways of making links with remote, regional and joint use libraries – including teleconferencing, meeting location
  - Trevor from Wakefield Press - new authors / book group visits
  - Mobile App trial enabling full online circulation access from remote locations
  - Jayne Webster presentation on author events & discussion on those that have been successful from the group
- Kristie Beaton has been the link to the PLSA Executive on this committee and we thank her for undertaking this role.

## Report for PLSA AGM - Monday 10 November 2014

## SALCYS

- SALCYS meetings are held on a quarterly basis : this year in February, May, September & November
- Attendances have been good (around 20) and this group continues to be an excellent link for children & youth team members to network and have the opportunity to develop skills.
- This year the group ran a successful Graphic Novel competition in conjunction with Youth Week and will be involved in the Summer Reading Program during Dec/Jan with the support of PLSA Executive Committee.
- At the first meeting in 2015 the strategic plan will be reviewed and new goals established for the following two years. We encourage children & youth staff to attend this important meeting on Thursday 19 February 2015 at PLS.
- Topics and presentations throughout the year have included....
  - Dad's Read
  - Gift of Reading program
  - CBCA – SA events
  - National Summer Reading
  - Book Week 2014
  - School holiday programs
  - Graphic Novel competition
  - Rod East Memorial Fellowship presentation
  - TLBBC – Sue Hill
  - Learning Together Program presentation
  - Craig Smith tour
  - Sharing of information about libraries NEW programs
  - Search for new chair / secretary *ongoing*
  - Videoconferencing
  - One intake by schools and the impact on our programs and services
  - TLBBC 2015 new packs
  - Minecraft
- The group would like to acknowledge and thank Sascha Hutchinson from Unley Library & Jo Kaeding from Adelaide Hills Library for leading this committee. As I mentioned at the last PLSA meeting we are hoping that managers will encourage their staff to consider and step up to lead this group into 2015 / 2016.