



Public
Libraries
SA

Easy Guide to the PLSA Executive, election 2012

This guide outlines the positions vacant on the PLSA Executive, in-light of the changes to the PLSA Constitution which took effect from the AGM in 2011. This has been written to assist your understanding of the election process.

What positions on the PLSA Executive are up for nomination?

PLSA Executive and voting				
2012	2013	2014	2015	
President (JC)		President		
Vice president (LB)		Vice president		
Vice president (EB)	Vice President		Vice President	
Treasurer (BR)		Treasurer		
Secretary (HK)		Secretary		
JULA rep/school comm (MS)		JULA rep/school comm		
Country representative (LS)		Country representative		
Committee member (HE)		Committee member		
Committee member (vacant)		Committee member		
Committee member (AP)	Committee member		Committee member	
Committee member (KM)	Committee member		Committee member	
Immediate Past president (JN)		Immediate Past president		

The blue cells in above table outlines four positions available for nomination:

- Position 1: Vice president – 2 year term
- Position 2: Committee member – 1 year term (vacant)
- Position 3: Committee member – 2 year term
- Position 4: Committee member – 2 year term

Why is one of the positions for nomination only one year, when it was a two year role?

Amanda Cook resigned from the committee due to time constraints. As a result the position is a 2 year role up for nomination for the remaining year of the position. This will bring it in to line with the length of the position.

If I'm interested in nominating to be part of the PLSA Executive, how do I nominate?

To be nominated to join the PLSA Executive, you need to have another member of PLSA sign your nomination form. You are not able to nominate yourself without the support of another PLSA member.

To gain support of a member – contact a manager you know in another Library Service who has voting rights and speak with them about your interest in the committee, and why you want to become involved. If they support your nomination, they will sign your form. Once the form is complete, please submit it to the returning officer according to the details on the form.

I want to nominate, but I won't be seeing the PLSA member. How can I nominate electronically?

Ask them to print the nomination form, complete their details scan it using a photocopier and e-mail it back to you so you can sign, scan and e-mail to the returning officer.

What is the role of the returning officer?

The returning officer is an independent person, who is not a PLSA member or a staff member from Public Library Services. They are completely impartial, and will ensure voting processes occur in line with the constitution.

The returning officer for the 2012 PLSA Executive election process is Julie Kerr. Julie provides secretarial support to the Executive.

Can I stand for the role of Vice President if I have not previously been a member of the Executive?

According to the Constitution, the answer is 'no' as it states "Executive members must serve a minimum of 12 months on the Executive prior to fulfilling any substantive role".

I know an individual who should be part of the PLSA Executive Committee. Can I nominate them without them signing the form?

Unfortunately, no. The individual, who is being nominated, must agree to be nominated. This is made through completing and signing the nomination form.

Will I get to cast my vote for individuals to be part of the PLS Executive committee?

The vote will only occur, if more than the required number of individuals nominate. The network will be informed as to the outcome of the nomination process after the 5 of November and before the 8 of November 2012.

What happens if you receive enough nominations to fill all vacant positions?

In this case, voting will not occur. The nominees will be announced and their election endorsed at the AGM on the 26 of November 2012.

What happens if only one of the positions has more than one person nominating?

Then the vote for that role goes ahead. As an example, if 2 or more individuals nominate to be vice president, and three individuals nominate to be normal committee members, then just a vote for the vice president role will occur.

What is the timetable for the nomination and voting process?

Date	Event
24-Oct	Information to network on nominating process and on-line voting
24-Oct	Nominations for PLSA Exec open to the network (13 day window)
30-Oct	Formal notification of PLSA AGM to all members (28 days as required by the constitution)
05-Nov	Nominations for PLSA Exec close to the network ** If not enough nominations to force a vote, individuals will be elected and announced at AGM ** Email notification to the field of representatives - only part of Exec after AGM
08-Nov	Detailed voting information to be sent out to the field On-line voting opens (14 day window)
22-Nov	On-line voting closes
26-Nov	Election results announced at AGM

Why is the voting occurring on-line?

The PLSA Executive recognizes the growing challenges we face to ensure participation across the network in the voting process as part of the AGM. As a result, the Executive aims to provide all members of PLSA with an opportunity to contribute, recognising the value we place on participation of all members in the network. Simply put – we want your participation!

Why do I have to provide a brief outline of myself if I nominate?

If the nominated positions are voted on, your short description of yourself and why you want to be part of the committee will be made available to everyone who is voting. This will assist people to vote – it's hard to vote for someone if you don't know much about them!

If we have to vote what information will be available on-line?

Basic information about each nominee (name & Library Service) will be available, including the information they submitted with their nomination form.

When we vote how many votes do I get?

The document outlining the number of votes is available from the PLS intranet here (password required): <http://www.libraries.sa.gov.au/site/page.cfm?u=235>

Library votes will be manually adjusted to reflect the PLSA weighted voting arrangement based on the population served, as outlined below:

- ONE VOTE for Member libraries within a council with a population* up to and including 10,000;
- TWO VOTES for Member libraries within a council with a population* 10,001 up to and including 50,000;
- THREE VOTES for Member libraries within a council with a population* exceeds 50,000.

It is very important if you are a library, part of a group of libraries who only get one vote, that you decide as a group who is voting (ie: Yorke Peninsula & Mid Murray Council).

If you have other questions please contact:

- PLSA President, Judi Cameron 8384 0740 or 0414 522 109
- PLSA Secretary, Helen Kwaka 8397 7454 or 0423 152 602