
PUBLIC LIBRARIES SA EXECUTIVE COMMITTEE
Minutes of the meeting held at Public Library Services, State Library of South Australia
on Tuesday 1st November 2011 commencing at 12.00 noon

1. **PRESENT:** Janice Nitschke, Liz Byrne, Judi Cameron, Dee Moloney, Lynn Spurling, Dee O'Loughlin (from 12.15pm)

2. **APOLOGIES:** Bill Roche, Sandra Skinner

3. **CONFIRMATION OF THE MINUTES of previous Executive Committee meeting held on: Tuesday 4th October 2011.**

It was resolved that the minutes be amended at Item 1 to show that Liz Byrne was an apology so is to be deleted from the list of those present, then that the minutes be adopted.

Moved: Judi Cameron

Seconded: Lynn Spurling

CARRIED

4. **BUSINESS ARISING FROM MINUTES**

4.1 **Road trip**

This will probably take place on November 21 but is yet to be confirmed.

4.2 **Book Amnesty**

This is scheduled for two weeks from December 14. Janice is to email the field to let them know of the dates for the amnesty period.

Action – J Nitschke

4.3 **Christina Clark**

Christina will now be in Australia for a shorter period of time but will still be including Adelaide in her itinerary. The field is to be notified about this at the QM and the AGM.

Action – J Nitschke

5. **TREASURER'S REPORT**

Financial reports for August and September

Moved: Dee Moloney

Seconded: Lynn Spurling

CARRIED

6. **PRESIDENT'S REPORT**

The President reported a positive response from the field following her email regarding the update of standards. She has also received queries regarding the amnesty dates.

Janice attended the LGA SA AGM and was heartened by the positive comments from President Kym McHugh regarding 1LMS and the contribution of all parties including PLSA. There was discussion at the AGM dinner regarding the savings from 1LMS: it must be kept top of mind with CEOs that money will be needed for migration of the system and purchase of third party products. Hence any savings from 1LMS should be retained for use in libraries.

The PLSA Action Plan with revision is to be circulated, not as an agenda item, and must go to the AGM.

7. CORRESPONDENCE/COMMUNICATION

7.1 Correspondence

7.1.1 Correspondence in

Funding request from Public Libraries History Network

Moved: Judi Cameron

Seconded: Dee Moloney

that the funding request of \$750.00 for the Public Libraries History Network to take a stand at the Genealogy Congress be approved provided that there is benefit to the whole of the network.

Action – J Nitschke

The following amended motion was then put to the meeting:

Moved: Liz Byrne

Seconded: Lynn Spurling

that the Executive Committee approve the funding request of \$750.00 for the Public Libraries History Network to take a stand at the Genealogy Congress and that the PLHN be encouraged to promote their activities across the network

CARRIED

7.1.2 Outgoing:

The President wrote letters of thanks to Mayors Felicity-Ann Lewis and Kym McHugh to thank them for their support of public libraries. Copies are to be provided to the secretariat for the file.

Janice is to write letters of thanks to B McSwain, B Roche and T Brook for their organisation of past PLSA conferences.

Action – J Nitschke

7.2 Communication from the field

Janice received a commendation regarding the usefulness of the standards and guidelines.

8. ITEMS FOR DISCUSSION

8.1 Libraries Board

A shortlist of potential new members of the Libraries Board has been provided to the Minister for consideration but an announcement has yet to be made. It is expected shortly.

8.2 PLS Standing Committee

Geoff spoke to the circulated papers and the following matters were noted:

- PLS has been tracking problem areas with the current bandwidth across the network and is investigating alternative options.
- An investigation of third party options for 1LMS is being conducted with a self-nominated committee which consists of a broad range of people.
- PLS is investigating current contracts for print books and the possibility of using current suppliers to provide some e-content while the tender process is undertaken.

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- The 1LMS product is now in the public arena. As part of the process, each council will be sent written confirmation of the product details and what the council will receive.
 - A library specialist is being sought for a two year contract to join the 1LMS project team. They will require experience with library management systems.
 - Four pilot sites are on track to be operational in April.
 - A workshop is to be run for teacher librarians on the Sunday prior to the PLSA AGM and QM.
 - Several workshops have been held in regional areas as part of the review of school community libraries. The report is due in February 2012.
 - The Libraries Board toured regional areas and the new Chair gained an insight into the range of transformative services provided by public libraries.

8.3 Quarterly meetings

Janice tabled a draft outline for the 28th November QM which was then discussed, adjusted and endorsed for immediate dissemination.

Action – J Nitschke

There was discussion regarding the February QM with the following points noted:

- The session is to have a focus on regional areas
- Kim Sofa from WTCC can speak regarding the Rod East award
- New country libraries can be featured, such as Bordertown or Strathalbyn.
- Skype should be investigated to allow regional members to participate in Quarterly Meetings.
- School Community Libraries

The AGM will follow the November QM at 3.00pm, with Christmas drinks thereafter. Notification of the AGM, the positions available with their respective terms along with other requisite papers have been distributed in line with the constitution. The new constitution is to be lodged with OCBA within four weeks of the AGM.

Action – J Kerr

8.4 Strategic Issues

8.4.1 MOA Update – Nil

8.5 National Year of Reading

The Steering Committee has an action plan and is now investigating a range of activities that can be used to promote the NYR without adding to workloads, essentially rebadging existing activities. They hope to capture the younger market by having well known personalities such as Casey Stoner as Ambassadors.

8.6 Conference

The Conference Committee was thanked for their work and for the success of the conference. The question was asked whether the size of the surplus meant that in future the registration fee could be reduced or held constant to enable more people to attend.

9. PLS: Geoff Stempel

This was covered in 8.2 above

10. Committees and Working Parties

10.1 Marketing Committee

The matters outlined in the paper were discussed and it was noted that at its next meeting the committee will review its terms of reference. Its role is to provide advice and input but not to make decisions. It was agreed that the new logo should include the word 'libraries'. Judi is to take this back to the committee.

Action - Judi

10.2 JULA (Dee Moloney)

The next JULA meeting is on November 18. The review of SCLs is progressing, with a job/role statement being developed for feedback from a targeted group of stakeholders.

10.3 Adult Programs group (Sandra Skinner) (nil to report)

10.4 Collection Development group (Sandra Skinner) (nil to report)

10.5 SALCYS (Lyn Spurling) - (nil to report)

10.6 Central Collections

10.6.1 Levies – nil to discuss

10.6.2 Online resources – nil to discuss

10.6.3 Digital Content– nil to discuss

10.7 SA Customer Service Group (Dee O'Loughlin) (nil to report)

10.8 IT Group (Aaron via Sandra Skinner) (nil to report)

11. OTHER BUSINESS

No discussion

12. NEXT MEETING

10.00am Tuesday 13th December 2011 followed by lunch

13. CLOSURE:

There being no further business, the meeting closed at 2.05 pm